



Embassy of the Kingdom of Belgium  
in Kuala Lumpur, Malaysia

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VISA D – APPLICATION –  
Researcher with Hosting Agreement

Submission & collection time: 9am-12pm

Embassy check	Applicant check	Document number	Original and/or copy	Description of the document
		1.	Original	<b>This checklist</b> , with boxes ticked and documents in the sequence of this checklist.
		2.	Original	Print-out confirmation email, that you have an <b>appointment</b> for your visa application.
		3.	2 Originals	Two <b>visa application forms</b> properly completed. Signed and dated in field 36 + 37 as well as on the last page of the form.
		4.	2 Originals	Three <b>recent</b> passport-sized <b>photos</b> according <a href="#">to the ICAO regulations</a> .
		5.	Original + Copy	<b>Passport</b> with at least three empty pages. Issued less than 10 years ago and valid for at least 12 months when your visa application is submitted. Copy of bio-data pages (this includes the signature page)
		6.	Original + Copy	<b>Malaysian resident permit</b> (Identity Card in case of Malaysian) Employment pass/Dependant's Pass/Work permit/Student pass/Permanent Resident card + Re-entry Permit/...
		7.	Original + 2 copies	Hosting agreement <a href="#">Dutch</a> – <a href="#">French</a> – <a href="#">English</a> "Gastovereenkomst / Convention d'accueil " signed with an <a href="#">approved research organization in Belgium</a>
		8.	Original	Legalized certificate of good conduct (for 21 years old and above) issued less than 6 months ago by your country of residence (must be legalized by the Malaysian Ministry of Foreign affairs and legalized by the Embassy of Belgium, Kuala Lumpur) or country of origin (it needs to be legalized by the Ministry of Foreign affairs and the Embassy of Belgium from country of origin).
		9.	Original	Medical certificate issued less than 6 months ago. It must be properly filled out and stamped and signed by one of the medical doctors designated by the Embassy.
		10.	2 Copies	Proof of payment of the contribution fee. Only possible via bank transfer and to be paid prior to the visa application. Cannot be paid at the Embassy.
		11.		Visa fee: RM936 payable by Credit Card (Visa, MasterCard or instant transfer) not refundable and subject to change. Legalization fee: RM104 per document, if applicable.

I HAVE BEEN INFORMED THAT:

- the visa processing time is at least two weeks.
- my application will only be eligible for processing when the submitted file is complete.
- additional documents may be requested.

**Signature:**

For accompanying family members a **separate and complete file** needs to be submitted. Please refer to the list of requirements for a family reunion visa.